

# Writing an Obituary

Instructions: Replace all items in ITALICS below with the appropriate information.



\_\_\_\_\_, of \_\_\_\_\_,  
*Given Name / Middle Name or Nickname / Surname* *City / State*

passed away on \_\_\_\_\_ in \_\_\_\_\_.  
*Date of Death* *Location of Death*

Funeral service will be held at \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
*Location* *Date* *Time*

with Rabbi \_\_\_\_\_ of \_\_\_\_\_ officiating.  
*Name* *Synagogue*

Burial will follow at \_\_\_\_\_, \_\_\_\_\_.  
*Cemetery Name* *Synagogue*

Visitation will be held at \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_.  
*Location* *Date* *Time*

\_\_\_\_\_ will be handling the funeral arrangements.  
*Name of Funeral Home*

\_\_\_\_\_ was born in \_\_\_\_\_ to \_\_\_\_\_  
*Name* *Location of Birth* *Parents' Names*

on \_\_\_\_\_. He/she went to high school at \_\_\_\_\_  
*Date of Birth* *School Name*

and graduated in \_\_\_\_\_. He/she went on to earn a degree/certificate in \_\_\_\_\_  
*Year* *Degree Type*

from \_\_\_\_\_. He/she worked as a \_\_\_\_\_ for \_\_\_\_\_  
*School Name* *Job Type* *Company*

for \_\_\_\_\_. He/she enjoyed \_\_\_\_\_. He/she received \_\_\_\_\_  
*Number of Years* *Activities / Hobbies* *Awards / Honors*

and was involved in \_\_\_\_\_.  
*Charities / Organizations*

\_\_\_\_\_ is survived by his/her \_\_\_\_\_, \_\_\_\_\_ of \_\_\_\_\_.  
*Name* *Relation* *Name* *City*

*(List all survivors: spouse, children, siblings, parents, grandchildren, nieces and nephews).*

He/she is preceded in death by his/her \_\_\_\_\_, \_\_\_\_\_.  
*Relation* *Name*

*(List predeceased: spouse, parents, children and siblings.)*

Memorial donations may be made to \_\_\_\_\_, \_\_\_\_\_.  
*Organization Name* *Mailing Address*

The family wishes to extend their gratitude to \_\_\_\_\_.  
*Organization / Name / Final Words*

Since most newspapers charge by the word, using this template can help you convey the information necessary in as few words possible. This template is not written in stone—make any adjustments you feel necessary. ■